



**2023 Annual General Meeting**  
Tuesday 24<sup>th</sup> October 2023 at 6:00pm  
at Northcote Library

**AGENDA**

The business to be conducted at and resolutions to be put to the meeting are as follows;

**1. Apologies**

**2. Minutes from AGM 2022.**

The Minutes of the previous AGM held 26<sup>th</sup> October 2022 were distributed and received and are confirmed as a true and correct record of the business transacted.

Resolution 1: That the Northcote Town Centre Business Association receive and confirm the 2022 AGM Minutes of the Northcote Town Centre Business Association (held on 26<sup>th</sup> October 2022).

**3. Chairperson's Report**

Resolution 2: That the Northcote Town Centre Business Association receive the 2022/2023 Chairperson's Report (being governance update and report on strategic achievements from the 1 July 2022 to 30 June 2023 financial year).

**4. Managers' Report**

Resolution 3: That the Northcote Town Centre Business Association receive the 2022/23 Managers Report (being the report of the Operations Teams' activities for the 1 July 2022 to 30 June 2023 financial year).

**5. Treasurer's Report**

Our Treasurer will take us through the 2022/23 financial statements, audit report and signed audit management letter, an update on the budget for 2023/24, and the draft budget for 2024/25.

Resolution 4: That Northcote Town Centre receive and approve the Annual Financial Statements for the Financial Year 1 July 2022 to 30 June 2023

**Receive and approve the 2024/2025 Draft Business Plan and Budget.**

Resolution 5: That the Northcote Town Centre receive and approve the draft Business Plan for the 1 July 2024 to 30 June 2025 financial year

Resolution 6: Move to approve the following financial year 2024/25 draft budget which includes a BID targeted rate grant amount of \$125,000 including a 0% increase to the BID targeted rate grant for 2024-2025 financial year. Further ask the Kaipatiki Local Board recommend to the Governing Body the amount of \$125,000 be included in the Auckland Council draft 2024-2025 annual budget consultation process.

**7. Appointment of Auditor for the year ahead**

Resolution 7: That the Northcote Town Centre Business Association appoint McLaren Guise as Auditor for the Northcote Town Centre Business Association for the 2023/2024 financial year.

**8. Election of Committee Members:**

Nominations for the Committee are to be announced. An election of members for the Committee shall be carried out in accordance with rule 14 of the constitution.

Resolution 8: That the Northcote Town Centre Business Association approves the appointment of all elected members to the Committee for 2023/2024.

Nominations and elections for Chairperson, Treasurer and Secretary shall be carried out in accordance with Rule 15 of the Constitution and will be done at the first Committee meeting following the AGM.

Resolution 9: That subject to the election at the first Committee meeting following the AGM, the Northcote Town Centre Business Association approves the appointment of the Chairperson, Treasurer and Secretary for 2023/2024.

**9. General Business**

**10. Close of meeting**