



**2023 Annual General Meeting**  
Tuesday 24<sup>th</sup> October 2023 at 6:00pm  
at Northcote Library

**MINUTES**

**Attendees:**

Anthony Yee – Unichem Pharmacy	Nicki Cowie – Baptist Op Shop
Eric De Freitas – EC Cycles	Chuck Buckley – EC Cycles
Kate Cumberpatch– Eke Panuku	Jay Patel – Mitchell’s Paper Power
David Perano – North Art	Danielle Grant – Kaipatiki Local Board
Gary Holmes – BID Manager	Crystal Pan – Chinese Liaison

The required quorum of a minimum of six full members was achieved and the meeting began.

- 1. Apologies:** Jasoda Patel, John Gillon  
**Resolved:** That the apologies be accepted. [Moved: Anthony](#) [Seconded: Niki](#)
- 2. Minutes from AGM 2022.**  
The Minutes of the previous AGM held 26<sup>th</sup> October 2022 had been made available to members.  
  
[Resolution 1:](#) That the Northcote Town Centre Business Association receive and confirm the 2022 AGM Minutes of the Northcote Town Centre Business Association (held on 26<sup>th</sup> October 2022).  
[Moved: Niki](#) [Seconded: Anthony](#)
- 3. Chairperson’s Report**  
[Resolution 2:](#) That the Northcote Town Centre Business Association receive the 2022/2023 Chairperson’s Report (being governance update and report on strategic achievements from the 1 July 2022 to 30 June 2023 financial year).  
[Moved: Niki](#) [Seconded: Eric](#)
- 4. Managers’ Report**  
[Resolution 3:](#) That the Northcote Town Centre Business Association receive the 2022/23 Managers Report (being the report of the Operations Teams’ activities for the 1 July 2022 to 30 June 2023 financial year).  
[Moved: Kate](#) [Seconded: Chuck](#)
- 5. Treasurer’s Report**  
The Treasurer spoke to her written report and the 2022/23 audited financial statements, an update on the budget for 2023/24, and the draft budget for 2024/25.  
  
[Resolution 4:](#) That Northcote Town Centre receive and approve the Annual Financial Statements for the Financial Year 1 July 2022 to 30 June 2023  
[Moved: Niki](#) [Seconded: Anthony](#)

**Receive and approve the 2024/2025 Draft Business Plan and Budget.**

Resolution 5: That the Northcote Town Centre receive and approve the draft Business Plan for the 1 July 2024 to 30 June 2025 financial year

Moved: Niki      Seconded: Anthony

Resolution 6: Move to approve the following financial year 2024/25 draft budget which includes a BID targeted rate grant amount of \$125,000 including a 0% increase to the BID targeted rate grant for 2024-2025 financial year. Further ask the Kaipatiki Local Board recommend to the Governing Body the amount of \$125,000 be included in the Auckland Council draft 2024-2025 annual budget consultation process.

Moved: Anthony      Seconded: Jay

**7. Appointment of Auditor for the year ahead**

Resolution 7: That the Northcote Town Centre Business Association appoint McLaren Guise as Auditor for the Northcote Town Centre Business Association for the 2023/2024 financial year.

Moved: Chuck      Seconded: Niki

**8. Election of Committee Members:**

No written nominations had been received so nominations were called for from the floor.

Resolution 8: That the Northcote Town Centre Business Association approves the appointment of the following members to the Committee for 2023/2024.

Anthony Yee, Niki Cowie, Jasoda Patel, Jay Patel, David Perano, Eric de Freitas, Chuck Buckley, Kate Cumberpatch

Moved: Kate      Seconded: Niki

Resolution 9: That subject to the election at the first Committee meeting following the AGM, the Northcote Town Centre Business Association approves the appointment of the Chairperson, Treasurer and Secretary for 2023/2024.

Moved: Eric      Seconded: Anthony

**9. General Business**

- Kate thanked the Committee for its support and constructive feedback on the Northcote development including the discussions on the Community Hub.
- Danielle gave a brief updates on the Community Hub and Ernie Mays design.
- David spoke positively about the upcoming Artisan's Market beginning next month.

**10. Close of meeting 6.25pm**